

# Applying for Financial Aid

## 2025-2026 Academic Year

Hello and welcome to the 2025-2026 Financial Aid season! We partner with School and Student Services (SSS) in our financial aid process. To apply for financial aid at our school, you will complete the SSS financial aid application (also referred to as the Parents' Financial Statement or PFS) and submit the required documents indicated below within the SSS Family Portal.

The SSS application is a comprehensive application that will take some time to complete. Give yourself the time you need by not waiting until our deadline approaches. You'll need your most recent tax return before beginning the application. We also recommend reviewing resources to help families with the financial aid process. They are found at <http://www.solutionsbysss.com/parents>.

**We will communicate our financial aid decision to you.** To make our decision, we use the information from your SSS application as a starting point and consider our school policies, practices, and available budget.



### How to complete your SSS Financial Aid Application online

- Beginning September 3, 2024, go to the Family Portal at <https://sssandtadsfa.my.site.com/familyportal>
- Create your Family Portal account with your email address and a password. If you applied for financial aid last year, log into the Family Portal using your same email address and password.
- Complete your application for the 2025-2026 Academic Year. You can log out at any time and return later to finish it.
- When all application sections are complete, the Submit & Pay button is activated. Follow prompts to the payment screen. The \$60 fee is nonrefundable. Once your application is submitted, it cannot be withdrawn from the SSS system.
- After you pay for and submit your application, the next steps will require you to upload required documents by their deadlines as part of your application process.



### How to submit your required documents online

- Prepare your document files for uploading. Make sure the documents are on your computer and each specific form is saved as a separate file. Examples: a) 1 PDF file for the 1040 with all schedules and worksheets included, b) each W2 saved as its own file. Remove any security or password protection from your files.
- Return to your Family Portal account and confirm you are on the 2025-2026 Academic Year Dashboard.
- Click the "My Documents" tab or the "Manage Documents" link on the dashboard to find your documents. Then, use the Upload button for the required document type you are adding. Follow prompts to locate, select, and confirm the file to upload.
- Click the Submit button to complete your upload. Repeat this process until all required documents are submitted by their deadline

### Key information about our school for the 2025-2026 SSS Financial Aid Application:

Our school's full name:	<u>First Baptist School of Charleston</u>	Our partner code:	<u>900450</u>
Contact information for our financial aid office:	<u>Debbie Mack, Director of Enrollment Management Email: <a href="mailto:mackd@fbschool.org">mackd@fbschool.org</a> Phone: (843)722-6646, Ext.1021</u>		
Deadline to submit application:	<u>At time of enrollment</u>	Deadline for required documents:	<u>April 18, 2025</u>

### Documents we require you to submit with your application:

<input checked="" type="checkbox"/> 1040 with all schedules and worksheets*	<input checked="" type="checkbox"/> W2 Form(s)	<input checked="" type="checkbox"/> 1099 Form(s)
Tax Year: <input checked="" type="checkbox"/> 2024 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/> 2022	Tax Year: <input checked="" type="checkbox"/> 2024 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/> 2022	Tax Year: <input checked="" type="checkbox"/> 2024 <input checked="" type="checkbox"/> 2023 <input type="checkbox"/> 2022

\*Self-Employed Parents: Include all related business forms with your 1040 file (i.e., Schedule C, Schedule E, 1120, 1065, and K-1).

\*\*Parents living in separate households must each complete a Parent Financial Statement to be considered for tuition assistance.

[Need help with your application or required documents?](#)

Contact Family Support at (800) 344-8328 or [sssandtadsfa@communitybrands.com](mailto:sssandtadsfa@communitybrands.com).